

Mid Devon District Council

Audit Committee

Tuesday, 27 January 2015 at 6.00 pm
Exe Room, Phoenix House

Next ordinary meeting
Tuesday, 24 March 2015 at 6.00 pm

Those attending are advised that this meeting will be recorded

Membership

Cllr M D Binks
Cllr R M Deed
Cllr R Evans
Cllr F R Rosamond
Cllr R Wright

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

1. **Apologies**
To receive any apologies for absence.
2. **Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
3. **Minutes of the previous meeting** (*Pages 5 - 8*)
To approve as a correct record the Minutes of the Special Meeting held on 10 December 2014 (copy attached).
4. **Chairman's Announcements**
To receive any announcements that the Chairman may wish to make.
5. **Waste Performance - 2014/15** (*Pages 9 - 12*)
To receive a report from the Head of Finance updating members of the Audit Committee with regard to waste performance during 2014/15.
6. **Progress update on the Annual Governance Statement Action Plan** (*Pages 13 - 18*)
To receive a report from the Head of Communities and Governance providing the Committee with an update on progress made against the

2013/14 Annual Governance Statement Action Plan.

7. **Independent review of Internal Audit against the Public Sector Internal Audit Standards (PSIAS)** (Pages 19 - 66)

To receive a report from the Head of Communities and Governance providing the Committee with details of the independent review undertaken which assessed the Internal Audit Service against the criteria in the Public Sector Internal Audit Standards (PSIAS)

8. **Internal Audit progress report** (Pages 67 - 76)

To receive a report from the Audit Team Leader updating the Committee on the work performed by Internal Audit for the 2014/15 financial year.

9. **Internal Audit reports**

Committee to discuss any issues arising from any Audit reports they have received since the last meeting. During discussion of this item it may be necessary to pass the following resolution to exclude the press and public having reflected on Article 12 12.02(d) (a presumption in favour of openness) of the Constitution. This decision may be required because consideration of this matter in public may disclose information falling within one of the descriptions of exempt information in Schedule 12A to the Local Government Act 1972. The Committee will need to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption, outweighs the public interest in disclosing the information.

ACCESS TO INFORMATION ACT – EXCLUSION OF THE PRESS AND PUBLIC

RECOMMENDED that under section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in section 100I and paragraph 3 of Part 1 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information).

10. **Draft Strategic Audit Plan for 2015/16** (Pages 77 - 84)

To receive a report from the Audit Team Leader presenting the Draft Strategic Audit Plan for 2015/16 to 2018/19 and the Draft Audit Work Plan for 2015/16.

11. **Performance and Risk for the first two quarters of 2014-15** (Pages 85 - 104)

To receive a report from the Head of Communities and Governance providing Members with an update on performance against the Corporate Plan and local service targets for 2014/15 as well as providing an update on any key business risks.

12. **Certification report 2013/14** (*Pages 105 - 112*)
To receive a report from Grant Thornton providing a summary of their assessment of the Council's arrangements in respect of the certification process and draw's attention to significant matters in relation to individual claims.
13. **External Audit update** (*Pages 113 - 126*)
To receive a report from Grant Thornton providing the Committee with an update on progress in delivering their responsibilities as the Council's external auditors.
14. **Protecting the Public Purse - Fraud briefing 2014** (*Pages 127 - 140*)
To receive a presentation from the external auditors regarding fraud and protecting the public purse.

Kevin Finan
Chief Executive
Monday 19 January 2015

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access to the Council Chamber on the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or if you would like a copy of the Agenda in another format (for example in large print) please contact Sarah Lees on:

Tel: 01884 234310

E-Mail: slees@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.